Home Start Leeds

The Courtyard

Hope House

65 Mabgate

Leeds

LS9 7DR

0113 244 2419

## VOLUNTEER TRUSTEE APPLICATION FORM

Please complete all **5 pages** of this form and return it to the office after which we will contact you. If you have any difficulty completing this form, please contact the Home-Start Leeds CEO for assistance.

The information you provide in this application form will be treated as confidential information.

|  |  |
| --- | --- |
| Name |  |
| Address (inc postcode) |  |
| If you have been at this address less than two years, please give previous address |  |
| Home telephone no: |  |
| Mobile telephone no: |  |
| Email Address: |  |

|  |  |
| --- | --- |
| Are you currently in employment | Yes / No |
| If yes, please give details of you employment | Post |  |
| Description of Post |  |
| Employer |  |

|  |
| --- |
| How did you hear about Home-Start Leeds; and why are you interested in becoming a Trustee for Home-Start? |
|  |

**The following areas of knowledge, skills and expertise are all valuable to a Trustee Board.**

**Please indicate any areas that you consider you can bring to this role:**

□Finance

□ Fundraising

□ Personnel Management

□ PR & Marketing

□ Health & Safety

□ Management

 **Other specialist skills**

□Children & young families

□ Networking

□ Voluntary sector

□ Diversity – working with minority ethnic communities or people with a disability etc

|  |
| --- |
| What skills and experience do you have, that may be relevant to your work as a Trustee for Home-Start? This may include paid employment, voluntary work, parenting/childcare, hobbies, or interests. |
|  |

|  |
| --- |
| What specific areas of Home-Start’s work/the work of the Trustees interest you? |
|  |
| How much time could you offer to Home-Start on a regular basis? |
|  |

|  |
| --- |
| Is there any other information you would like to add? |
|  |

**References**

Please give the names and addresses of two-character referees (not relatives) who may be contacted by Home-Start. Referees must have known you for at least two years.

|  |
| --- |
| Referee 1 |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |
| Capacity in which they know you |  |

|  |
| --- |
| Referee 2 |
| Name |  |
| Address |  |
| Telephone |  |
| Email |  |
| Capacity in which they know you |  |



**Declaration**

Please declare any existing or spent cautions or convictions, if you do not you may not be selected. However, if you declare any of the below it may still be possible to become a volunteer Trustee.

|  |  |
| --- | --- |
| Have you had any personal contact with Social Services / Social Work Department or NSPCC / Children 1st in connection with children in your care? | Yes No □ □ |
| Do you have any medical condition (physical or mental) that could affect your work as a volunteer Trustee? If yes please give details, including any particular support or assistance that you would need to carry out your work as a Trustee. | **Yes No**□ □ |
| Have you ever been dismissed from any paid or voluntary work? | **Yes No**□ □ |
| Have you ever been arrested or dealt with by the police for any type of criminal offence? | **Yes No**□ □ |
| Are there any matters outstanding which may lead to a criminal prosecution? | **Yes No**□ □ |
| If you have answered yes to any question, please give full details: |

I understand that if I join Home-Start as a Trustee, I will be asked to complete a Criminal Records Check at an ‘Enhanced Level’. This will involve giving the scheme personal details such as driving licence number, passport number, National Insurance number etc

I consent to the use of the information given in this application form for considering my application and understand that it will be treated confidentially at all times and that if I am not accepted as a Trustee the information will be destroyed immediately.

**I know of no reason why I would be unsuitable to become a Home-Start Volunteer Trustee.**

Signed: Date: